



Michigan Supreme Court

State Court Administrative Office

Friend of the Court Bureau

Michigan Hall of Justice

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Daniel J. Wright
Director, Friend of the Court Bureau

MEMORANDUM

DATE: June 15, 2006

TO: All Friends of the Court and Circuit Court Judges
cc: Presiding Family Division Judges
Circuit Court Administrators
Family Division Administrators

FROM: Daniel J. Wright, Friend of the Court Bureau Director

RE: Friend of the Court Annual Statutory Reviews **Due September 1, 2006**

MCL 552.524 requires that chief circuit court judges annually review the performance of each county's friend of the court. Public notice of the annual review is required. The Friend of the Court Bureau Policies and Procedures Memo 1984-2 recommends that the notice be published twice, 60 and 30 days before the review in the newspaper with the widest local circulation. Use form FOC 18, *Publication and Notice of Friend of the Court Annual Statutory Review*, which is available at: <http://courts.michigan.gov/scao/courtforms/domesticrelations/focgeneral/foc18.pdf>.

Form FOC 17, *Friend of the Court Annual Statutory Review* (rev. 9/05) should be used to conduct the review. Form FOC 17 is available at:
<http://courts.michigan.gov/scao/courtforms/domesticrelations/focgeneral/foc17.pdf>.

Please summarize any public comments and any citizen advisory committee reports or recommendations. The county friend of the court director may respond to anything in the review document. A copy of the director's written response should be sent with the review to the Bureau. The review (including any responses and a summary of public comments) must be submitted to Darla Brandon at the address listed above, by September 1, 2006.

Reviews need not be conducted if the friend of the court director has not served for at least one full year. If no review is conducted, the chief circuit judge should still send Form FOC 17 to the Bureau explaining on the form why the review was not conducted.

Please direct any questions regarding the Friend of the Court Annual Statutory Review to Timothy Cole at 517-373-9663, or colet@courts.mi.gov.